A meeting of IQAC, Bharati College was held in Bharati College at 2.30 p.m on 11th September, 2024, wednesday at committee room. following members were present in the meeting:

S.No.	Name.	Sign.
1.	Prof. Rajni (Convener)	
2.	Dr. Shilpi Sahu	Shahu.
3.	Dr. Madhavi	Madhavi
4.	Ms. Mahima	Mahima 11/9/2024
5.	Mr. Hem	Hem
6.	Mr. Manish Pal	Manish 11/9/2024
7.	Dr. Ankit Gupta	
8.	Dr. Khaibi Singh	Khaibi Singh 11/9/2024
9.	Dr. Sonali Jain	11/9/24
10.	Ms. Sheetal Mani	11/9/24
11.	Dr. Sarita Kadian	Skadian 11/9/24
12.	Dr. Yajivendra P. Singh	Yajivendra 11/9/24
13.	Monika Arya	Monika Arya 11/9/24
14	Dr Arteka Khan	11/9/24
15.	Dr. Prem kumari singh	
16.	Dr. Nishtha Bhushan	Nishtha 11/9/24
17.	Charanjit singh	11/9/24
18.	DR. Ashok Dhanak	11/09/2024
19.	Jaya Yadav	11/09/24
20.	Jotin	Jotin 11/09/24
21.	~~Nishtha Bhushan~~	
21	Dr. Vinesh	

During the meeting, the committee discussed the progress made under various accreditation criteria as part of the ongoing preparations for the NAAC assessment. Here are the key points that were addressed:

1. Progress Review and Action on Criteria:

The criteria heads were advised to expedite their work to ensure that the accreditation report can be submitted on time. This is crucial for meeting the deadlines set for the accreditation cycle.

The members reviewed the status of each criterion and identified areas where further efforts were needed to meet the required standards. The need for timely completion and coordination across teams was stressed to avoid delays.

2. Challenges in Data Collection and Solutions:

Several issues in data collection were discussed, ranging from difficulties in accessing reliable data to discrepancies in the information provided by different departments.

The committee collectively identified solutions to these challenges, including streamlining data sources, improving internal communication, and assigning specific responsibilities to ensure data accuracy. It was emphasized that the data must be consistent, accurate, and aligned with the revised NAAC criteria.

3. Awareness Drive on Key Software and Resources:

It was decided to organize an Awareness Drive to educate stakeholders on important tools and resources that will support the accreditation process:

Turnitin Software: This tool helps in ensuring academic integrity by checking for plagiarism. The IQAC plan to organise a session for the faculties members to aware them regarding the plagiarism issues and the checking of their research paper for the plagiarism.

KOHA Software: This library management system was introduced in the library to streamline the management of library resources and services, enhancing access to academic materials. It was decided to organise a workshop for the faculties member to aware them about this library software.

N-List and D-List Resources: These are online resources providing access to thousands of e-books, e-journals, and databases. The awareness drive of this will be started which will be focus on how these platforms can be used effectively for research and learning.

4. Feedback Collection Plan:

Students' Feedback Form: The committee confirmed that the students' feedback form would be floated in the first week of April. This feedback is crucial for evaluating student satisfaction and identifying areas for improvement.

Alumni Feedback: It was emphasized that alumni feedback would be mandatory for the accreditation process. This feedback is essential to assess the long-term impact of the institution on its graduates and gather insights into the alumni's professional achievements post-graduation. The alumni feedback will be collected at the time of alumnae meet.

5. Next Steps and Timeline:

To stay on track with the timeline, all teams were reminded to keep working towards finalizing their respective sections, with specific focus on completing the data collection and analysis by the deadlines.

The feedback collection from students, alumni and parents will play a pivotal role in shaping the accreditation report, and it was stressed that the forms need to be completed promptly to allow enough time for analysis.

This structured approach will help ensure that all areas are covered, problems are addressed proactively, and the necessary resources and systems are put in place to facilitate the smooth completion of the accreditation process.

IQAC Coordinator

11/09/2025